International Congress of Americanists ICA2025
Editorial and Indexing Criteria

Guidelines for Authors

The University of Novi Sad (Serbia), in collaboration with other ICA2025 institutions and universities, will publish **a Special Collection *New Challenges, New Spaces*,** which will include several series with 10+ volumes, aligned with the thematic guidelines of 58th International Congress of Americanists ICA2025, from the following research areas:

1. Anthropology
2. Archaeology
3. Architecture
4. Art
5. Applied Exact Sciences and Environmental Studies
6. Communication and New Technologies
7. Worldviews and Religious Systems
8. Human Rights and Culture of Peace
9. Education
10. Cultural Studies
11. Border Studies
12. Gender Studies
13. Economic Studies
14. Political Studies
15. Social Studies
16. Philosophy and Thought
17. History
18. Linguistics and Translation
19. Literature
20. Migrations
21. Social Movements
22. Cultural Heritage
23. International Relations
24. Innovative Symposia
25. Geography and Tourism
26. Sport
27. Native Peoples
28. African American Studies
29. The Balkans and the Americas
30. Miscellanea

The series in the collection will contain research chapters that will undergo a **rigorous evaluation and double-blind peer review process**.

Submitted manuscripts must meet the criteria detailed below. Once the editors and editorial team consider all requirements to be met, the manuscripts will be submitted for evaluation.

- To minimize compatibility issues, contributions should be written in **Microsoft Word (.docx)**.
- Contributions should be sent to email **ica2025@uns.ac.rs** by **30th November 2025**, with the title of the paper in the subject line of the email.

Originality and Relevance
- Manuscripts must be original and not previously published in any medium, whether digital or print.
- Manuscripts must not be submitted to another publication at the same time.
- Contributions are accepted in Spanish, Portuguese, English and other ICA2025 languages.
- The subject matter of the manuscripts must align with the editorial profile of the series and comply withthe collection's editorial policy

Manuscript Authorship
- Only those who meet all of the following four criteria should be listed as authors:
  - Have made a significant contribution to the conception or design of the research, or to the collection, analysis, or interpretation of the data, and
  - Have participated in the writing of the manuscript or in critically revising its content, and
  - Have approved the final version of the manuscript submitted for publication, and
  - Are accountable for all aspects of the manuscript, ensuring that questions regarding the accuracy or integrity of any of its parts are appropriately investigated and resolved.
- Those who do not meet all of these criteria cannot be considered authors; however, their participation can and should be acknowledged, either in a footnote or in the acknowledgments section within the article.

- The corresponding author (the who submits the manuscript)) is responsible for ensuring that all, and only those, who meet the above criteria are included as authors.

Preservation of Anonymity
- To minimize the risk of anonymity being compromised during the peer review process, author information should not be included in the manuscript itself, but in a separate Word document. This document should contain the following: 1. Full name of the author(s); 2. Institutional affiliation of the author(s); 3. Email addresses of the author(s); 4. ORCID numbers of the author(s); 5. Title of the paper and 6. Professional references (short CV) of no more than half a page.
- Within the manuscript, phrases or references that could reveal the identity of the authors should be avoided. For example, if it is necessary to cite previous research, it should be done in the third person; instead of "based on the research we conducted in local schools (Silva & Hernández, 2005), we concluded that...", it should read "in a study conducted in local schools (Silva & Hernández, 2005), it was concluded that..."
- All identifying information should also be removed from the file properties of the Microsoft Word document.

Extension
- Minimum: 25 thousand characters, including spaces
- Maximum: 40 thousand characters including spaces.

Manuscript Structure
All submissions must be prepared in MS Word format and contain: a title, an abstract in Spanish/Portuguese/another ICA language **and** English, keywords (5) in both languages.

1. **Title**
   - Must clearly reflect the content of the article.
   - Maximum length: 20 words.
   - In Spanish/Portuguese/another ICA language **and** English.

2. **Abstract**
   - Abstracts must be in Spanish/Portuguese/another ICA language **and** English.

- They must concisely summarize the context, objectives, methodology, results, and conclusions of the manuscript.
- Acronyms and bibliographic references should not be included.
- Maximum length: 250 words.
- Reviews do not require an abstract.

3. **Keywords**
   - Five keywords in Spanish/Portuguese/another ICA and English.
   - Keywords must be taken from the UNESCO controlled vocabulary.
   - Reviews do not require keywords.

4. **Graphic material**
   - Graphics must be inserted in the appropriate place within the text, not at the end.
   - They must be numbered consecutively (Image 1, Image 2, etc.).
   - The title and source must be placed below the graphic material.
   - They must be referenced within the text (e.g., "as shown in Image 1"; "the results obtained (Image 2)").
   - If included, graphics must be in JPG format, with a maximum width 600 px and a maximum height of 500 px, and submitted as separate files.

5. **Tables**
   - They must be inserted in the appropriate place within the text, not at the end.
   - They must be numbered consecutively (Table 1, Table 2, etc.).
   - The title must be placed at the top of the table and the source at the bottom.
   - They must be referenced within the text (for example, "as shown in Table 1..."; "the results obtained (Table 2)").
   - They must be included as text, not as an images.

6. **Footnotes**
   Footnotes should be explanatory or provide cross-references.

7. **References**
   Citations and references must strictly adhere to the **APA 7th edition style**.

Copyright Notice

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Privacy Statement

The names and email addresses entered in each series of the Collection will be used exclusively for the purposes stated therein and will not be shared with third parties or used for any other purpose.

Peer Review Policy

The 58.ICA Editorial team will conduct a preliminary review to ensure compliance with the Guidelines for Authors and the Peer Review Policy, as well as to verify the absence of plagiarism or self-plagiarism. The Editorial team will be responsible for ensuring that published articles are original and unpublished in Spanish. This preliminary review will also be supported by the use of iThenticate or similar software. If any misconduct is detected, the article will be rejected and returned to the author, with an indication of the reason for the decision. It cannot be resubmitted for review.

ICA2025 will publish original texts that, in the opinion of two expert academic peers selected by the Editorial Board, represent significant contributions to the respective field, with the understanding that the content is the sole responsibility of the author(s). Manuscripts that pass the preliminary review will undergo double-blind peer review, ensuring that neither reviewers nor authors are aware of each other's identities.

Selection of evaluators

- Reviewers must be qualified academics with the expertise to assess the originality, rigor, and relevance of manuscripts.
- Reviewers must belong to institutions other than those of the authors and must not be part of their collaborative networks.
- Members of the Editorial Board may not serve as reviewers of the collection which they are editing.
- Reviewers must not have conflicts of interest that would compromise the objectivity of their evaluation.

Request for evaluation

An Editorial Assistant will send an invitation to the selected scholars to review manuscripts. This invitation will include a formal request, the evaluation criteria and form, as well as the anonymized manuscript, so that they can consider whether they are eligible to accept the assignment. It is important to note that the scholars are free to comment within the document, providing specific observations that may enhance their evaluation.

If they accept, reviewers will have **one month** to submit their evaluation report.

Evaluation duration

The estimated time from the receipt of a manuscript to its publication is six months.
The ICA2025 volumes are expected to be published by the end of 2026.

Evaluation result and report submission

- Reviewers may issue one of the following recommendations: publishable, publishable with modifications, or non-publishable.
- If the two requested reviews yield opposing results (publishable and non-publishable or publishable with modifications and non-publishable), a third review will be requested, the decision of which will be final.
- If the results are publishable and publishable with modifications, the authors must make the requested changes within one month. The revised version will be resubmitted to the reviewer, who will determine whether the revisions are appropriate. If not, the manuscript will be rejected. Authors are encouraged to indicate the changes made or state the reasons why certain modifications were not adopted.
- If both reviewers conclude that the manuscript is unpublishable, it will be rejected.

- In all cases, the Editorial Assistant will send the reviewers' reports to the authors so they can enhance their manuscript with the comments provided.
- The Editorial Board will review the reviewers' reports before sending them to the authors and reserves the right to reject a review and call a new reviewer if a review is deemed to lack the academic level or argumentative rigor necessary to support its verdict, or if the terms in which it is written could be offensive to the authors.

Rejected manuscripts
- Manuscripts that have been rejected after the evaluation process may not be resubmitted to ICA2025, but may be offered to other journals or books.

Accepted manuscripts
- Authors whose manuscripts have been accepted will receive confirmation of this decision.

Open access policy
The Collection and its series will be **open-access publications**, licensed under CC BY-ND 4.0 or similar license, which allows sharing – copying and redistributing the material in any medium or format, adapting – remixing, transforming, and building upon the material for any purpose, even commercially (creative commons), provided that the ICA2025 publication is properly credited.

The Digital Library of the Faculty of Philosophy, University of Novi Sad, as well as other co-organizing institutions, will publish the content through their websites, free of charge and without restrictions, ensuring open access for all readers.

Self-Archiving Policy
Authors and co-authors are permitted to self-archive their publications on academic networks, personal websites, or institutional repositories, provided that they credit the original publication and include a link to the ICA2025's collection URL.